

Sample Letter

Dear Donor/Supporter,

I am the recipient of [*name of the award you received*] and I would like to thank you for your generous support.

[Tell the donor about yourself, your positive experiences at the University of Regina, and your goals and plans for the future.

[Tell the donor why this award/scholarship is appreciated (see examples below).]

Sincerely,

[Your Typed Name]

Sample wording for why this award is appreciated:

- This award will help me reach my goals because...
- This award has helped me...
- This award has opened up many opportunities such as...
- I am very thankful to have my achievements recognized.
- This award alleviates some of the financial pressure I have been experiencing.
- I could not have completed my studies without your financial support.